



**City of Port St. Lucie Building Department**  
 121 SW Port St. Lucie Blvd • Port St. Lucie, FL 34984  
 772-871-5132 • Web Site: <http://www.cityofpsl.com>  
 To Schedule Inspections <http://pandapublicweb.cityofpsl.com>

# Antenna Permit Application

Construction under this permit will be done in accordance with the FBC 2017 6<sup>th</sup> Edition

PERMIT # \_\_\_\_\_ PIN # \_\_\_\_\_

PARCEL ID#				S.L.W. YES <input type="checkbox"/> NO <input type="checkbox"/>	
TOWER LOCATION/ADDRESS:			PROJECT NAME/PLAZA NAME:		
LEGAL DESCR.	SECTION	BLOCK	LOT	TRACT/OTHER:	
APPLICANT NAME:		MAIL ADDRESS		PHONE	
COMPANY NAME:					
APPLICANT IS: <input type="checkbox"/> OWNER <input type="checkbox"/> LESSEE					
TOWER OWNER NAME:		MAIL ADDRESS		PHONE	
COMPANY NAME:					
CONTRACTOR:		MAIL ADDRESS	ZIP	STATE LIC. #	EXP. DATE:
				PSL COMP. #	
CONTRACTOR E-MAIL:		PHONE:	FAX	CONTACT PERSON:	
		CELL:		PHONE:	
ARCHITECT/ENGINEER:		MAIL ADDRESS	PHONE:	LIC.	E-MAIL:
DESCRIBE WORK:					
TOWER HEIGHT:		PROPERTY OWNER: <input type="checkbox"/> CITY OF PSL <input type="checkbox"/> OTHER:			

**ALL CITY OWNED properties or antenna applications MUST include:**

- Confirmation from Finance that the tower owner is up to date on their lease payments
- ORIGINAL tower removal bond/irrevocable letter of credit and written confirmation that same is on file with the City Clerk for the appropriate amount of money in conformance with §158.213(m) of the City of Port St. Lucie Code of Ordinances;
  - a. If there is no tower removal bond or irrevocable letter of credit existing and on file with the City Clerk's office, an original bond – with raised seal – must be submitted by the applicant with their application package to be reviewed and approved by the City Attorney's office.
  - b. Once the bond is reviewed and approved by the City Attorney's office, the original bond will be forwarded to the City Clerk for record keeping with their office.

Valuation:	Applied Date:	Rec'd By	Reviewed by/Date:
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THIS PERMIT BECOMES NULL AND VOID IF CONSTRUCTION OR WORK AUTHORIZED IS NOT COMMENCED WITHIN 6 MONTHS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 6 MONTHS AT ANY TIME AFTER WORK IS COMMENCED.

Application is hereby made to obtain a permit to do the work and installations as indicated. I certify that no work or installation has commenced prior to the issuance of a permit and that all work will be performed to meet the standards of all laws regulating construction in this jurisdiction. I understand that a separate permit must be secured for ELECTRICAL WORK, PLUMBING, SIGNS, WELLS, POOLS, FURNACES, BOILERS, HEATERS, TANKS AND AIR CONDITIONERS, etc.

OWNER'S AFFIDAVIT: I certify that all the forgoing information is accurate and that all work will be done in compliance with all applicable laws regulating to construction and zoning.

WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION.

IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE COMMENCING WORK OR RECORDING YOUR NOTICE OF COMMENCEMENT

Signature of Contractor \_\_\_\_\_ Date \_\_\_\_\_ Signature of Owner (Only if Owner-Builder) \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_ Print Name \_\_\_\_\_

NOTARY PUBLIC, State of Florida [NOTARIAL SEAL]

State of Florida  
County of \_\_\_\_\_

The foregoing instrument was acknowledged before me by means of \_\_\_ physical presence or \_\_\_ online notarization this \_\_\_ day of \_\_\_\_, 20\_\_\_, by \_\_\_\_\_ who is personally known to me or has produced \_\_\_\_\_ as identification.

Payment Method: \_\_\_\_\_ Last 4 or Check #: \_\_\_\_\_ Receipt #: \_\_\_\_\_

## **CHECKLIST OF ITEMS FOR SUBMISSION TO BUILDING**

Applications for Antenna permits must include all of the below for submittal to the Building Department:

1. Completed Antenna Permit Application including:
  - \* Cell tower location; specific address
  - \* Whether the applicant is the tower owner or a leasee
  - \* Applicants name/company name
  - \* Tower owners name/company name and land owner name
  - \* Tower height
  
2. All required permitting documents including:
  - \* Engineered drawings
  - \* Electrical Sub-Contractor permit
  - \* Structural Analysis Report
  
3. In addition to the above, the below items **MUST** be submitted for ALL **City Owned** Antenna Permit Applications:
  - \* Written confirmation from Finance that the tower owner is up to date on their lease payments.
  
  - \* ORIGINAL\* Tower Removal Bond/Irrevocable Letter of Credit, and written confirmation that same is on file with the City Clerk, for the appropriate amount of money in conformance with §158.213(M) of the City of Port St. Lucie Code of Ordinances;
    - 1.If there is no tower removal bond or irrevocable letter of credit existing and on file with the City Clerk's Office, an original\* bond - with raised seal - must be submitted by the applicant with their application package to be reviewed and approved by the City Attorney's Office.
    2. Once the bond is reviewed and approved by the City Attorney's Office, the original\* bond will be forwarded to the City Clerk for record keeping with their office.

Original bonds will be returned to applicant upon removal of antenna.