



CITY OF PORT ST. LUCIE BUILDING DEPARTMENT
Counter Checklist for Child Safety Barrier Permits

PERMIT APPLICATION – The following sections must be completed on the Permit Application:
<ul style="list-style-type: none"> • Permit number and pin number, C# if applicable - for office use only
<ul style="list-style-type: none"> • Property address
<ul style="list-style-type: none"> • Legal description
<ul style="list-style-type: none"> • Owner’s information
<ul style="list-style-type: none"> • Contractor’s information
<ul style="list-style-type: none"> • Barrier height
<ul style="list-style-type: none"> • Safety barrier removable
<ul style="list-style-type: none"> • Manufactured by
<ul style="list-style-type: none"> • Valuation
<ul style="list-style-type: none"> • Application date and received by, for office use only
<ul style="list-style-type: none"> • Notarized Contractor/Homeowner builder signature
PLANS AND DOCUMENTS – Provide 2 copies
<ul style="list-style-type: none"> • Alarm Affidavit
<ul style="list-style-type: none"> • Manufacturer’s specifications, if applicable
<ul style="list-style-type: none"> • Product approval, if applicable
<ul style="list-style-type: none"> • Installation instructions , if applicable
<ul style="list-style-type: none"> • Plot plan or survey
<ul style="list-style-type: none"> • Recorded Notice of Commencement for work valued more than \$2500
NOTES:
<ul style="list-style-type: none"> • If the Child Safety Barrier is being installed during the construction of a pool, the Child Safety Barrier Permit Application must be submitted at the time the Pool Permit is submitted.
THIS CHECKLIST IS INTENDED FOR BUILDING DEPARTMENT USE ONLY. ADDITIONAL DOCUMENTS MAY BE REQUESTED AT ANYTIME DURING THE PERMITTING PROCESS. ANY EXCEPTIONS MUST BE APPROVED BY A SUPERVISOR.

Updated 10/17/19 YP