



CITY OF PORT ST. LUCIE BUILDING DEPARTMENT
Counter Checklist for Pool Heater Permits

PERMIT APPLICATION – The following sections must be completed on the Permit Application:
<ul style="list-style-type: none"> • Permit number and pin number, C# if applicable – office use only
<ul style="list-style-type: none"> • Property address
<ul style="list-style-type: none"> • Legal description
<ul style="list-style-type: none"> • Owner’s information
<ul style="list-style-type: none"> • Contractor’s information
<ul style="list-style-type: none"> • Commercial/residential
<ul style="list-style-type: none"> • Heat source
<ul style="list-style-type: none"> • Type of fuel
<ul style="list-style-type: none"> • Valuation
<ul style="list-style-type: none"> • Application date and received by, for office use only
<ul style="list-style-type: none"> • Notarized Contractor/Homeowner builder signature
PLANS AND DOCUMENTS – Provide 2 copies
<ul style="list-style-type: none"> • Manufacturer’s specifications
<ul style="list-style-type: none"> • Property Survey showing the location of the pool heater
<ul style="list-style-type: none"> • Recorded Notice of Commencement for work valued more than \$2500
NOTES:
<ul style="list-style-type: none"> • Pool Heater Permits must be submitted at the same time the Pool Permit is applied for, if the electrical pool heater is installed during the construction of a new in-ground pool.
GAS POOL HEATER
<ul style="list-style-type: none"> • Gas pool heater replacements require a “Gas Permit Application”.
<ul style="list-style-type: none"> • If the pool heater is for an existing pool, a “Gas Permit Application”, is required.
<ul style="list-style-type: none"> • If a Gas Pool Heater is being installed with a new pool, a Gas Permit Application must be submitted at the same time the Pool Heater Application is submitted.
THIS CHECKLIST IS INTENDED FOR BUILDING DEPARTMENT USE ONLY. ADDITIONAL DOCUMENTS MAY BE REQUESTED AT ANYTIME DURING THE PERMITTING PROCESS. ANY EXCEPTIONS MUST BE APPROVED BY A SUPERVISOR.