

apologizes for any inconvenience these errors or adjustments may cause.

Refund Policies on Registration Procedures

Your satisfaction is important to us. All refund requests will be considered on a case-by-case basis. Requests must be submitted in writing within 30 days of the first class meeting date for a class that meets more than once. If a registrant attends more than one class no refunds will be given. If the city cancels a program or class, refunds will be issued. All Summer Camp refunds will be subject to a \$15 refund fee. Refunds can take up to three weeks to receive.

Parents!

Please, do not ask to have your child put in a class he/she does not belong. All age requirements are set to benefit the children and to make instruction easier for the program leader. In some instances, age requirements have been set for your child's safety. Thank you for your cooperation.

Classes Cancelled

All Parks and Recreation facilities will be closed and all classes are cancelled on city holidays. Some classes are cancelled on school holidays. Please ask your instructor or call the appropriate facility if you have a question.

“Oh, no! You had to cancel it?”

Sorry, but sometimes excellent courses with super instructors are cancelled if everyone waits until the last minute to register. We make a decision approximately three days prior to a course start date to allow for proper preparations. Minimum class numbers must be registered at that time to avoid cancellation. Please register early to avoid disappointment for yourself, others, and the instructor.

Registration Policy

Registration for many of our recreation activities may be done at the Port St. Lucie Community Center Located at 2195 S.E. Airoso Blvd, across from City Hall, Minsky Gymnasium located at 750 SW Darwin Blvd or the Port St. Lucie Civic Center located at 9221 SE Civic Center Place. Please note that some of our programs, (Summer Camp, Neighborhood Playground, Park Reservations) can only be registered for at the Port St. Lucie Community Center. If we do not have enough registrations to hold a class or program, we reserve the right to cancel or postpone it. All registered participants will be notified and given a complete refund if the program is cancelled. Once a program is full, registrations will be closed.

To ensure your participation in a program, contact the appropriate office in order to determine registration procedures. No phone registrations will be accepted. Pre-registration is suggested, as most of our classes are limited in size. We accept cash, money orders and checks made out to the City of Port St. Lucie. We also accept Visa, American Express, Discover and Master Card.

Policy on Registration Procedures

Our policy limits registration to one outside family unit plus their own family members. This will apply to all applicable programs and classes. This would mean that someone who is not a guardian of the participant could sign up one additional person or family. This way, persons who are not able to attend the date of actual registration could have a friend sign up the child or children. A parent or guardian however, would be required to come in and sign the waiver before the beginning of class.

Mailing address for the Parks and Recreation Department

City of Port St. Lucie
Parks and Recreation Department
2195 S.E. Airoso Blvd.
Port St. Lucie, FL 34984
Phone: (772) 878-2277
Fax: (772) 871-5290
Web Site: www.cityofpsl.com

City Council: 871-5159

Patricia Christensen, Mayor
Jack Kelly, Vice-Mayor
Chris Cooper, Councilman
Michelle Berger, Councilwoman
Linda Bartz, Councilwoman

City Staff:

Donald B. Cooper, City Manager
Jerry Bentrott, Assistant City Manager
Greg Oravec, CRA Director / Assistant City Manager

Parks and Recreation Staff:

Parks and Recreation Director, Chuck Proulx, CPRP
Assistant Director of Parks & Recreation, Sherman Conrad, CPRP
Parks Administrator, Brad Keen, CPRP
Recreation Administrator, Jay Liss, CPRP
Civic Center Administrator, Tonya Taylor, CPRP
Building Maintenance Administrator, Mark Olsen
Golf Course Administrator, Curtis Wichern
Administrative Manager, Karen Martin

REGISTRATION & GENERAL INFORMATION

Mission Statement

Our mission is to enhance the quality of life in Port St. Lucie by providing the programs and facilities that will facilitate the resident's pursuit of culture and recreation in a safe and enjoyable setting. We will pursue this goal with the understanding of contributing to the attractiveness of the community, conservation of the environment and the social and economic health of the city.

Americans with Disabilities Act

This landmark civil rights legislation went into effect January 26, 1992. It is a significant step forward in the effort to make our society's services and opportunities fully available to all Americans by combating barriers and prejudices that confront those of us with special challenges and needs. The City of Port St. Lucie is committed to implementing the intent and spirit of this legislation. Those who may need assistance in order to enjoy our programs should contact our offices, so that we may arrange for their assistance.

Oops!

The City of Port St. Lucie's Parks and Recreation Department staff has made every effort to prepare this brochure as accurately as possible, however, errors can occur. Circumstances may require that adjustments be made to programs, fees, schedules, etc. The City of Port St. Lucie's Parks and Recreation Department reserves the right to make any such adjustments. The Parks and Recreation Department