

APPLICATION FOR ANNEXATION INTO THE CITY

ADDRESS A LETTER TO THE DIRECTOR OF PLANNING AND ZONING, AND INCLUDE THE FOLLOWING INFORMATION:

1. Legal description, parcel I.D. number, and acreage of property;
2. Copy of deed and authorization by owners;
3. Intended use of the property;
4. Copy of a survey;
5. General location map;
6. Current County future land use designation – include County Land Use Map;
7. Current County zoning classification – include County Zoning Map;
8. List of unique or environmentally sensitive features;
9. Description of provision of public utilities – sewer, water, drainage;
10. Fee: (See “Fee Schedule”).
11. Provide a legal opinion that the annexation request is in compliance with Florida Statutes Chapter 171.
12. Electronic copy of the text legal description (MS Word format).
13. A statement specifying the population census effect and the affected land area.

Annexation will require adoption of an ordinance and public hearings for Planning & Zoning Board and City Council.

NOTE: A separate Land Use and Zoning Amendment Application is required prior to application for development permits within the City.

Signature of Owner

Hand Print Name

Date

ANNEXATION PROCESS

