

APPLICATION FOR ANNEXATION INTO THE CITY

ADDRESS A LETTER TO THE DIRECTOR OF PLANNING AND ZONING, AND INCLUDE THE FOLLOWING INFORMATION:

1. Legal description, parcel I.D. number, and acreage of property;
2. Copy of deed and authorization by owners;
3. Intended use of the property;
4. Copy of a survey;
5. General location map;
6. Current County future land use designation – include County Land Use Map;
7. Current County zoning classification – include County Zoning Map;
8. List of unique or environmentally sensitive features;
9. Description of provision of public utilities – sewer, water, drainage;
10. Fee: (See “Fee Schedule”).
11. Provide a legal opinion that the annexation request is in compliance with Florida Statutes Chapter 171.
12. Electronic copy of the text legal description (MS Word format).

Annexation will require adoption of an ordinance and public hearings for Planning & Zoning Board and City Council.

NOTE: A separate Land Use and Zoning Amendment Application is required prior to application for development permits within the City.

Signature of Owner

Hand Print Name

Date

ANNEXATION PROCESS

