



## COMPREHENSIVE PLAN AMENDMENT CHECKLIST

The following materials are required for a complete analysis of the application. Much of this material will be forwarded to the Planning and Zoning Board, City Council, and Department of Community Affairs. Please provide material that can be copied in black and white on standard sized paper. Please note that the information must address St. Lucie County if appropriate and must consider maximum utilization of the property unless an appropriate condition is agreed to as part of the application.

- \_\_\_\_\_ 1. Completed application and fee.
- \_\_\_\_\_ 2. Completed rezoning application and fee (optional).
- \_\_\_\_\_ 3. Written description of area subject to application.
- \_\_\_\_\_ 4. Copy of deed(s).
- \_\_\_\_\_ 5. Justification for land use amendment.
- \_\_\_\_\_ 6. List and map of adjacent future land use map classifications located to the north, south, east, and west.
- \_\_\_\_\_ 7. List of adjacent existing land uses located to the north, south, east, and west. (i.e.: house, vacant, store, church, etc).
- \_\_\_\_\_ 8. List of adjacent existing zoning categories located to the north, south, east, and west.
- \_\_\_\_\_ 9. Map and area of site included in FEMA flood plain and 100 and 500-year flood categories with map panel number.
- \_\_\_\_\_ 10. Map and description of the location, type, and area of wetlands located on site. (An Environmental Assessment Report is required for all large scale future land use map amendments.)
- \_\_\_\_\_ 11. Map and description of the location, type and area of existing vegetation using Florida Land Use and Cover Classification System (FLUCAS) categories. (An Environmental Assessment Report is required for all large scale future land use map amendments.)
- \_\_\_\_\_ 12. Traffic analysis.
- \_\_\_\_\_ 13. Market study (for commercial categories only).
- \_\_\_\_\_ 14. Capacity analysis, location, and service description for the following public services: sanitary sewer, public water, solid waste, drainage, recreation, fire and emergency services, police, education.
- \_\_\_\_\_ 15. Location map with major streets clearly identified.
- \_\_\_\_\_ 16. Existing future land use map.
- \_\_\_\_\_ 17. Proposed future land use map.
- \_\_\_\_\_ 18. Chart comparing the areas of existing and proposed future land uses.

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Applicant's Signature

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Date

# COMPREHENSIVE PLAN FUTURE LAND USE MAP AMENDMENT

## Supplemental Information

1. Land Use Plan. A land use map shall be submitted which designates the proposed future land use and existing future land use designations for the area requested, and for the area surrounding the property. The land use plan shall include a map together with other appropriate media addressing the following:
  - a. Residential Development Characteristics. The land use map shall indicate the magnitude and distribution of existing and proposed residential acres.
  - b. Non-Residential Activities. The land use map plan shall indicate the general type, location, magnitude, intensity, and distribution of non-residential activities including the maximum proposed square footage of commercial, office, and industrial uses. This information shall be prepared and based on the existing Future Land Use classification and proposed Future Land Use classification. The proposed number of acres allocated to private institutional uses such as places of worship as well as civic, cultural, or educational facilities shall be included.
2. Natural Features of the Environment. Significant natural features of the proposed development shall be mapped and described in the Land Use Plan Map or narrative. Potential methods of managing any major environmental impacts which are likely to be generated by the proposed development shall be identified. Natural features shall include, but not be limited to:
  - a. vegetation
  - b. soils
  - c. wetlands
  - d. shorelines
  - e. estuarine and/or riverine systems
  - f. other significant resources

A more detailed environmental assessment shall be required if environmentally sensitive areas are identified.

3. Public Improvements. The general location and extent of existing and planned public improvements shall be incorporated in the land use plan map or narrative as applicable. Public improvements shall include, but not be limited to, traffic circulation; water and wastewater services; surface water management; parks, recreation facilities, and major open spaces; protective services, including fire, police, and emergency services; electrical utilities, including substations; schools; and other public facilities.

The following information on the status and availability of public facilities shall be provided:

- a. Traffic
  - i) A location map showing arterial and collector roads within a one mile radius of site.
  - ii) Average Daily Trips (ADT) and Generation rates for existing land use, development based on the existing Future Land Use, and proposed Future Land Use.

iii) A traffic analysis may be required pursuant to Section 55-4(A) of the Port St. Lucie Comprehensive Plan if the ADT's exceed 10% or 1,000 trips, whichever is greater.

b. Utilities - Water and Sewer

i) Is location presently served by central water and/or sewer?

ii) Is location planned for water and/or sewer service?

iii) Nearest water/sewer main location.

iv) Available, or planned plant capacity

c. Emergency Services - Police, Fire, EMS

i) Nearest existing fire station

ii) Nearest planned fire station

iii) Existing fire insurance rating/response time

d. Schools/Recreation

i) Existing parks and schools within five miles

ii) Planned park and school sites within five miles

iii) Port St. Lucie Park Dedication requirements calculated per Section 4-4(D) of the Port St. Lucie Comprehensive Plan.

iv) Projected population and school age population, calculated for existing Future Land Use and proposed Future Land Use.

e. Market Study - Commercial Only

Does market study indicate a current need for commercial development within next five years or within next ten years.