



CITY OF PORT ST LUCIE PUBLIC WORKS DEPARTMENT

Road/Lane & Sidewalk Closure Request Form

Revision Date: October 2019

Request Date: _____

Permit #: _____
**** For City Use Only**

Applicant / Company Name: _____ Applicant Phone Number: _____

Applicant Email (optional): _____

Type of Closure (Click all that apply):

Road Lane Sidewalk Full Closure Intermittent Closure

Start Date of Closure: _____ End Date of Closure: _____

Start Time of Closure: _____ End Time of Closure: _____

Street Name of Closure: _____

Cross Streets Affected:

Between: _____ and: _____

Detour Street(s): _____

MOT Index Used:
(Reference Index Number) _____

Description of Work Activities:

Return the completed form and any attachments to the Public Works/Engineering Department via email at rdclosure@cityofpsl.com.

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Approved By: _____ Date Approved: _____

Authorized By: _____ Date Authorized: _____

Comments:

General Conditions of Road/Lane Closure Request Form

1. **Lane/Shoulder Closure** requests must be submitted a minimum of 48 business hours prior to requested closures and at minimum be accompanied by a detailed site map of the work zone and surrounding affected areas.
2. **Road/Sidewalk Closure** requests must be submitted a minimum of 14 days prior to requested closures and be accompanied by a detailed Maintenance of Traffic plan from FDOT's Standard Plans. When traffic control requires detours, and/or road closures, plan must be accompanied by the certification of plans preparer.
3. A copy of the road/lane closure request form must be onsite for the duration of a closure.
4. Request forms should callout direction of travel to be affected.

The City Engineer or designee can at anytime request that a road/lane closure be removed from the roadway if deemed to be unauthorized.

Unauthorized Road/Lane Closures

Sec. 97.04. - Interruption of traffic on streets.

It shall be unlawful for any person to block, obstruct, or otherwise interrupt the flow of traffic upon the streets within the city without having first obtained a permit from the city manager or his designee to do so. The city manager or his designee is authorized to impose such conditions and restrictions on any permit issued hereunder that he deems appropriate to insure the smooth flow of traffic within the city.

(Ord. 86-10, passed 3-25-86)

Cross reference— Penalty, see section 10.99

Sec. 10.99. - General penalty.

Any person, firm, or corporation who violates any provision of this Code for which another penalty is not specifically provided shall, upon conviction, be subject to fines as follows:

- First offense: \$50.00
- Second offense: \$200.00
- if uncontested and paid within 30 days of receipt of citation. If contested, the fine shall not exceed \$500.00 plus filing fee and court costs.
- A third and subsequent offense shall constitute a misdemeanor of the second degree punishable as provided in Sections 775.082 and 775.083, F.S.

(Ord. No. 12-04, 2-27-12)