



**City of Port St. Lucie Building Department**  
 121 SW Port St. Lucie Blvd., Port St. Lucie, Fl. 34984  
 Ph: 772-871-5132 Website: [www.CityofPSL.com/Building](http://www.CityofPSL.com/Building)

# ABOVE GROUND POOL PERMIT APPLICATION

Permit #: \_\_\_\_\_ Pin: \_\_\_\_\_

**CONSTRUCTION UNDER THIS PERMIT SHALL BE DONE IN ACCORDANCE WITH FBC 2023 8<sup>TH</sup> EDITION**

Site Address: \_\_\_\_\_

Legal Description (Section/Block/Lot): \_\_\_\_\_

Parcel ID: \_\_\_\_\_

**Owner's Information**

Name: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Address: \_\_\_\_\_

**Contractor's Information**

Name: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Address: \_\_\_\_\_

PSL Comp no. \_\_\_\_\_

State License no. \_\_\_\_\_

**PROJECT INFORMATION**

Description of work: \_\_\_\_\_

Dimensions of pool: \_\_\_\_\_ Length: \_\_\_\_\_ Width: \_\_\_\_\_ Pool Shape:  Round  Oval  Rectangular

Water depth: \_\_\_\_\_ Wall height of pool above grade: \_\_\_\_\_ (if less than 48" a safety barrier will be required)

Ladder type: \_\_\_\_\_ Barrier type: \_\_\_\_\_

**Total Valuation \$** \_\_\_\_\_

**\*See checklist for additional requirements.**

**APPLICATION MUST BE SIGNED AND NOTARIZED BY THE CONTRACTOR AND OWNER**

\_\_\_\_\_  
 Contractor Signature Date

\_\_\_\_\_  
 Print Name

\_\_\_\_\_  
 Notary Public, State of Florida

STATE OF FLORIDA, County of \_\_\_\_\_

[NOTARIAL SEAL]

The foregoing instrument was acknowledged before me by means of  physical presence or  online notarization this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_ who is personally known to me or has produced \_\_\_\_\_ as identification.

\_\_\_\_\_  
 Owner or Owner's Authorized Representative Signature Date

\_\_\_\_\_  
 Print Name

\_\_\_\_\_  
 Notary Public, State of Florida

STATE OF FLORIDA, County of \_\_\_\_\_

[NOTARIAL SEAL]

The foregoing instrument was acknowledged before me by means of  physical presence or  online notarization this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_ who is personally known to me or has produced \_\_\_\_\_ as identification.

**FOR OFFICE USE ONLY**

**PERMIT FEE \$** \_\_\_\_\_ Payment method: \_\_\_\_\_ Last 4 Digits of Credit Card or Check no.: \_\_\_\_\_ Receipt no.: \_\_\_\_\_

Application date: \_\_\_\_\_ Rec'd by: \_\_\_\_\_



## Building Department CHECKLIST FOR ABOVE GROUND POOL/SPA PERMITS

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**PERMIT APPLICATION** – The following information must be completed on the permit application:

- For office use only - Permit number and pin number
- Site address
- Legal description
- Parcel ID
- Owner's information
- Contractor's information
- Dimensions of pool
- Length/width
- Pool shape
- Water depth
- Wall height of pool above grade
- Ladder type
- Barrier type
- Valuation
- Notarized Contractor/Homeowner builder signature

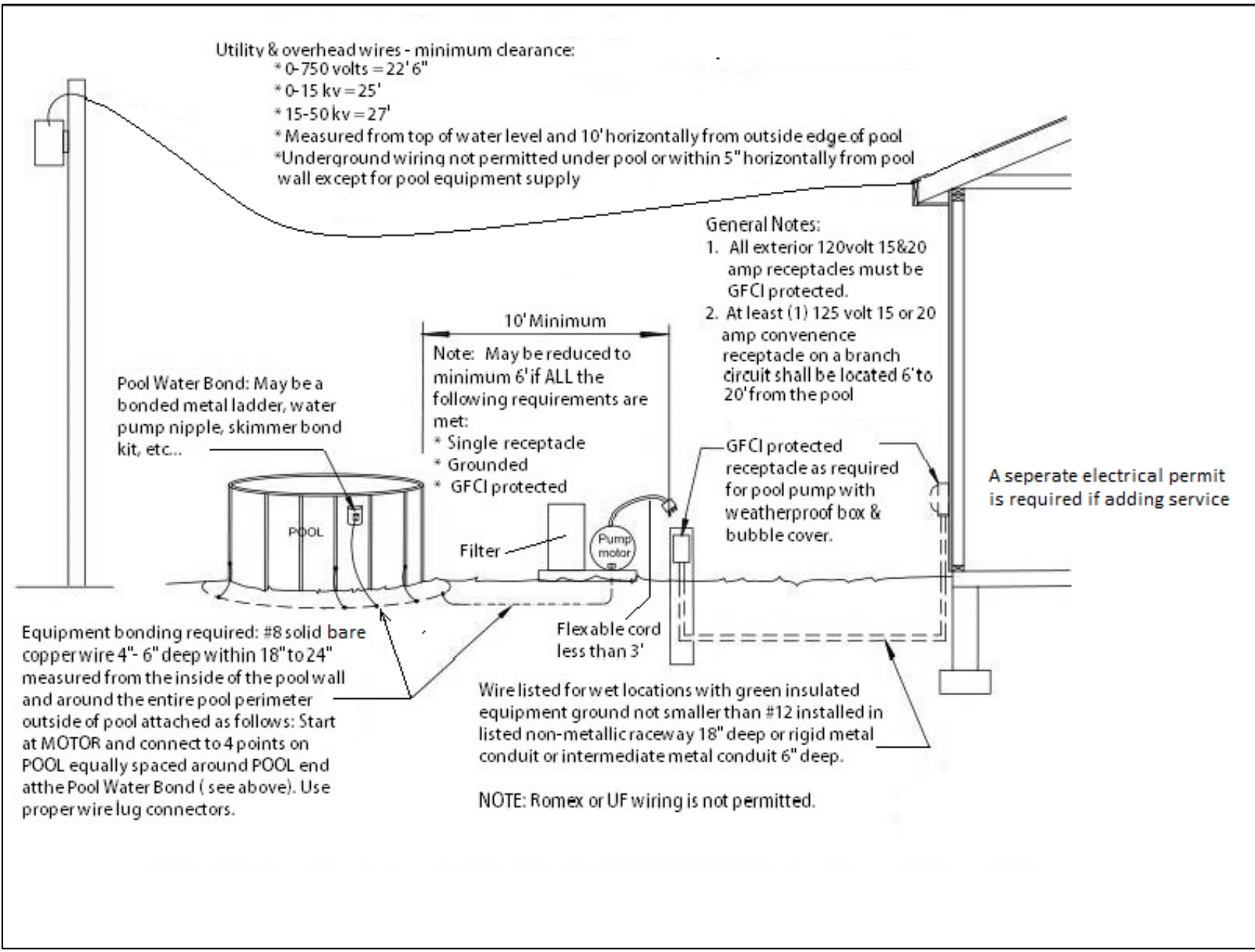
**PLANS AND DOCUMENTS** – Provide 2 copies:

- Electrical sub-contractor permit application, for the pump.
- Manufacturer's specifications for the pool, ladder and pump. Must also submit specs for the spa cover, if the permit request is for an above-ground spa.
- Property survey showing the location of the pool/spa.
- If new electric is being installed, a separate electrical permit application is required and must be submitted with the property survey and plans and drawings.
- Recorded Notice of Commencement for work valued at \$5,000 or more. (NOC must be submitted to permitting prior to scheduling the first inspection.)
- **\*\*If applying for the permit as a homeowner builder, a copy of the recorded warranty deed or property card showing homeowners name from the property appraiser's website must be submitted, along with HOB Affidavit.**

### NOTES:

- If the pool will be installed part in-ground, refer to the "In-ground Pool Checklist".

***This checklist is intended for Building Department use only. Additional documents may be requested at any time during the permitting process. Any exceptions must be approved by a Supervisor.***



**Utility & overhead wires - minimum clearance:**

- \* 0-750 volts = 22' 6"
- \* 0-15 kv = 25'
- \* 15-50 kv = 27'
- \* Measured from top of water level and 10' horizontally from outside edge of pool
- \* Underground wiring not permitted under pool or within 5" horizontally from pool wall except for pool equipment supply

**General Notes:**

1. All exterior 120volt 15&20 amp receptacles must be GFCI protected.
2. At least (1) 125 volt 15 or 20 amp convenience receptacle on a branch circuit shall be located 6' to 20' from the pool

Pool Water Bond: May be a bonded metal ladder, water pump nipple, skimmer bond kit, etc...

10' Minimum

Note: May be reduced to minimum 6' if ALL the following requirements are met:  
 \* Single receptacle  
 \* Grounded  
 \* GFCI protected

GFCI protected receptacle as required for pool pump with weatherproof box & bubble cover.

A separate electrical permit is required if adding service

Equipment bonding required: #8 solid bare copper wire 4"- 6" deep within 18" to 24" measured from the inside of the pool wall and around the entire pool perimeter outside of pool attached as follows: Start at MOTOR and connect to 4 points on POOL equally spaced around POOL end at the Pool Water Bond ( see above). Use proper wire lug connectors.

Flexable cord less than 3'

Wire listed for wet locations with green insulated equipment ground not smaller than #12 installed in listed non-metallic raceway 18" deep or rigid metal conduit or intermediate metal conduit 6" deep.

NOTE: Romex or UF wiring is not permitted.