



Building Department CHECKLIST FOR GENERATOR PERMITS

GENERATOR PERMIT APPLICATION – The following information must be completed on the permit application:

- For office use only - Permit number and pin number, C# if applicable
- Property address
- Legal description
- Owner's information
- Contractor's information
- Commercial/Residential
- Kilowatts
- Location
- Fuel source
- Permitting and installation guide must be initialed
- Valuation
- Notarized Contractor/Homeowner builder signature

PLANS AND DOCUMENTS – Provide 2 copies:

- Electrical Sub-contractor Permit Application
- Manufacturer's specifications
- Original plans signed and sealed by a Florida licensed Architect/Engineer
- Commercial Projects; In addition to paper copies, one complete set of plans must be submitted electronically (i.e. on flash drive or disk).
- Property survey/plot plan showing the location of the generator
- Electrical diagram
- Load information:
 - Sized for optional standby system. NEC 702
 - Provide load calculation for feeder and service loads in conformance with the manufacturer's specifications and article NEC 220.
 - Provide a general list of the user selected loads that are intended to be used on worst case scenario.
 - Total load must be within the generator's capacity per NEC 702.4 and NEC 220
- Gas generators only:
 - Gas permit application
 - Riser diagram (include the type of pipe, length, size and BTU's for each appliance and regulator location).
 - Property survey/plot plan showing gas hook-up
 - Proposed location of the tank must be included on the permit application
 - Generators must not be placed within easements.

- Generators may not be placed within 5 feet of any septic system drain field or impede access to septic tank covers or clean-outs.
- Generator pads must be 4" minimum solid concrete, or prefab pad listed for use with generator original signed and sealed by a Florida licensed Engineer.

NOTES:

- Recorded Notice of Commencement for work valued at \$5,000 or more.(NOC must be submitted to permitting prior to scheduling the first inspection.)
***If applying for the permit as a homeowner builder, a copy of the recorded warranty deed or property card showing homeowners name from the property appraiser's website must be submitted, along with HOB Affidavit. Homeowner must personally appear at the Building Department to have their signature notarized.**

This checklist is intended for Building Department use only. Additional documents may be requested at any time during the permitting process. Any exceptions must be approved by a Supervisor.