City of Port St. Lucie Building Department
121 SW Port St. Lucie Blvd., Port St. Lucie, Fl. 34984
Ph: 772-871-5132 Website: www.CityofPSL.com/Building

MOBILE HOME REMODEL PERMIT APPLICATION

Permit #:_____Pin: _____

CONSTRUCTION UNDER THIS PERMIT SHALL BE DONE IN ACCORDANCE WITH FAC 15-C1 & 15-C2		
Site Address:		
Legal Description (Section/Block/Lot):		Parcel ID:
Owner's Information		
Name:	Email:	Phone:
Address:		
Contractor's Information		
Name:	Email:	Phone:
Address:		State License no.

PROJECT INFORMATION

Description of work: _____

Sq. footage of remodeled space: _____

Future use of remodeled space:_____(ex: kitchen, family room, bedroom)

Will the remodel require any of the following (select all that apply): ☐ Electric ☐ A/C ☐ Plumbing ☐ Roof

Total Valuation $_____

APPLICATION MUST BE SIGNED AND NOTARIZED BY THE CONTRACTOR AND OWNER

_____
Contractor Signature Date

_____
Print Name

_____
Notary Public, State of Florida

STATE OF FLORIDA, County of_____

[NOTARIAL SEAL]

The foregoing instrument was acknowledged before me by means of ☐ physical presence or ☐ online notarization this_____day of_____,20___,by_____who is personally known to me or has produced_____as identification.

_____
Owner or Owner's Authorized Representative Signature Date

_____
Print Name

_____
Notary Public, State of Florida

STATE OF FLORIDA, County of _____

[NOTARIAL SEAL]

The foregoing instrument was acknowledged before me by means of ☐ physical presence or ☐ online notarization this_____day of_____,20___,by_____who is personally known to me or has produced_____as identification.

FOR OFFICE USE ONLY

PERMIT FEE $_____Payment method:_____Last 4 Digits of Credit Card or Check no.:_____Receipt no.: _____

Application date:_____Rec'd by:_____

Building Department
CHECKLIST FOR MOBILE HOME REMODEL PERMITS

PERMIT APPLICATION – The following information must be completed on the permit application:

- For office use only - Permit number and pin number
- Site address
- Legal description
- Parcel ID
- Owner's information
- Contractor's information
- Architect/Engineer's information
- Description of work
- Sq. footage of remodeled space
- Future use of remodeled space
- Will this remodel require any electrical, plumbing, a/c
- Valuation
- Notarized Contractor/Homeowner builder signature

PLANS AND DOCUMENTS

- Sub-contractor permits, if applicable
- Original Plans signed and sealed by a Florida licensed Architect/Engineer, for all structural work. Plans must contain an attestation that the design complies with the Mobile Home Construction code.
- Recorded Notice of Commencement for work valued at $5,000 or more. (NOC must be submitted to permitting prior to scheduling the first inspection.)

This checklist is intended for Building Department use only. Additional documents may be requested at any time during the permitting process. Any exceptions must be approved by a Supervisor.