



TOP WAYS WE ARE PUTTING THE STRATEGIC PLAN INTO ACTION

OFFICE OF MANAGEMENT & BUDGET

OVERVIEW

The Office of Management and Budget (OMB) is responsible for overseeing the City's financial planning, procurement processes and fleet management. OMB leads the preparation of the annual budget, monitors appropriations and conducts management analysis to ensure fiscal responsibility. The office manages procurement to secure goods and services efficiently and maximize the use of public funds. Fleet management is tasked with maintaining more than 1,000 vehicles, including heavy equipment, to support City operations. Guided by principles of excellence, integrity and transparency, OMB serves City departments, residents, vendors and the wider community.

FY 2026/27

HIGH-PERFORMING GOVERNMENT ORGANIZATION

Improving service delivery through budget development and administration.

- Continue alignment of the budget development and strategic planning processes in partnership with the City Manager's Office.
- Continue to enhance public engagement during the budget process and continue budget storytelling that is transparent and accountable to our residents.
- Expand training opportunities for departments on budget matters, including the development process using the new budget tool, OpenGov, administration, proposals for line-item details and new staff requests.

Improving service delivery through long-range planning and forecasting.

- Evaluate the potential impact of property tax reform. Provide financial analysis to support the City Manager and City Council in making budget decisions that align with long-range plans.
- Create reasonable estimates on the long-range forecast each year for major operating funds.
- Produce monthly financial and forecasting reports.
- Continue to seek ways to reduce the millage rate and the City's long-term debt.

Improving service delivery through communication and training.

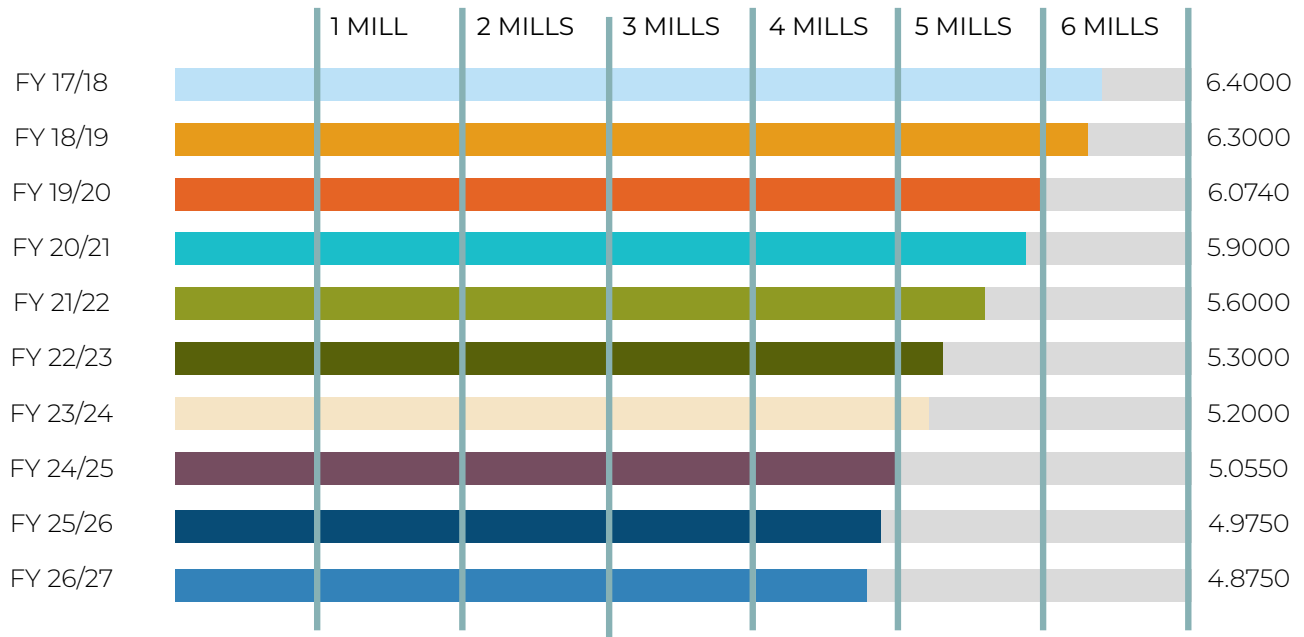
- Develop and implement processes, training and toolkits to scale and sustain results-driven contracting strategies across the City.
- Develop a manual of budget policies and procedures, and a resource database for onboarding of new staff and training stakeholders.

- Expand training opportunities on procurement policies and procedures for employees and vendors, including onboarding and routine refreshers.
- Continue to train all stakeholders on the 2025 Procurement Policy and Procedure Manual updates.
- Improve communication between the division and City departments on vendor issues and their resolutions.

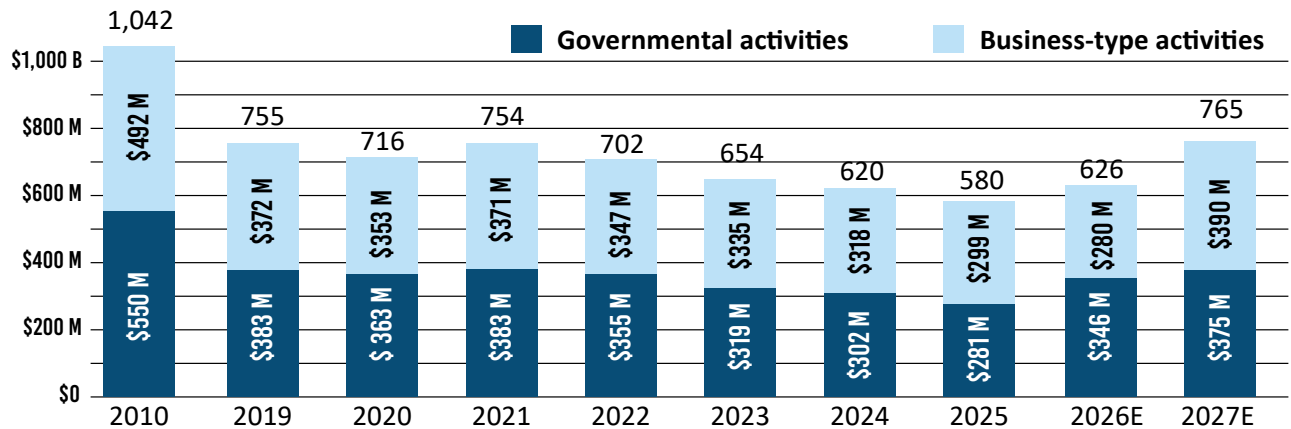
Cultivating higher performance through technology and innovation.

- Continue to use OpenGov technology to streamline and automate the capital and operating budget process.
- Enhance Contracts Management system and provide training, including conversion of the legacy contracts database.
- Promote financial transparency and accountability by maintaining a system that tells our budget story for residents to understand how their tax dollars are being invested.
- Continue to use OpenGov procurement suite to enhance solicitation development, standardize evaluations and awards processes, streamline contract and vendor management and strengthen procurement performance reporting and compliance.
- Develop and implement processes, training and toolkits to support results-driven contracting strategies.
- Reduce City department vehicle and equipment downtime through improvements in maintenance operations.
- Improve efficiency of purchasing, selling and outfitting fleet and equipment.

MILLAGE RATE



TOTAL CITY DEBT



PERFORMANCE MEASURES AND SCORECARD

OFFICE OF MANAGEMENT & BUDGET

Workload Measures							
Goal	Key Performance Indicator	2022/23 Results	2023/24 Results	2024/25 Results	2025/26 Target	2025/26 Results	2026/27 Target
7	Number of contracts issued by PMD	126	182	251	200	334	250
7	Number of purchase orders entered into Munis	983	1,191	1,250	1,200	1,331	1,200
7	Number of contracts entered into Munis	265	294	279	300	279	300

Effectiveness Measures							
Goal	Key Performance Indicator	2022/23 Results	2023/24 Results	2024/25 Results	2025/26 Target	2025/26 Results	2026/27 Target
7	Revenue forecast accuracy (% variance from budget)	5%	1.7%	1.5%	2%	0.82%	2%
7	*The National Employee Survey™ (NES™): Employee rating of quality of budget services overall	76%	75%	78%	75%	*	75%
7	*NES™: Percentage of respondents rating Purchasing services overall excellent or good	78% ↑	78% ↑	75% ↑	80%	*	90%
7	Internal Customer Survey: Percentage of respondents rating satisfied or very satisfied with Procurement's ability to work with departments as partners by understanding their needs and working with them toward common goals	85%	93%	86%	90%	87%	90%
7	*NES™: Percentage of respondents rating Fleet Maintenance services overall as excellent or good, strongly or somewhat agree	72% ↔	75% ↑	72% ↔	75%	*	75%

*NES - Percent of respondents rating serve as excellent or good from the annual National Employee Survey™ for Port St. Lucie. The following symbols are provided to show the relationship to the National Benchmark. The NES Survey Results will be updated in FY 2027 once released.

↑↑ Much higher ↑ Higher ↔ Similar ↓ Lower ↓↓ Much lower