City of Port St. Lucie Building Department
121 SW Port St. Lucie Blvd., Port St. Lucie, Fl. 34984
Ph: 772-871-5132 Website: www.CityofPSL.com/Building

DOCK PERMIT APPLICATION

Permit #: _____ Pin: _____

CONSTRUCTION UNDER THIS PERMIT SHALL BE DONE IN ACCORDANCE WITH FBC 2023 8TH EDITION		
Site Address:		
Legal Description (Section/Block/Lot):	Parcel ID:	
Owner's Information		
Name:	Email:	Phone:
Address:		
Contractor's Information		
Name:	Email:	Phone:
Address:	PSL Comp no.	State License no.
Architect's/Engineer's Information		
Name:	Email:	Phone:
Address:		State License no.

PROJECT INFORMATION

☐ Commercial ☐ Residential

Description of work: _____ Size of dock: _____

Total Valuation $_____

APPLICATION MUST BE SIGNED AND NOTARIZED BY THE CONTRACTOR AND OWNER

_____
Contractor Signature Date

_____
Print Name

_____
Notary Public, State of Florida

STATE OF FLORIDA, County of _____

[NOTARIAL SEAL]

The foregoing instrument was acknowledged before me by means of ☐ physical presence or ☐ online notarization this _____ day of _____, 20___,by _____ who is personally known to me or has produced _____ as identification.

_____
Owner or Owner's Authorized Representative Signature Date

_____
Print Name

_____
Notary Public, State of Florida

STATE OF FLORIDA, County of _____

[NOTARIAL SEAL]

The foregoing instrument was acknowledged before me by means of ☐ physical presence or ☐ online notarization this _____ day of _____, 20___,by _____ who is personally known to me or has produced _____ as identification.

FOR OFFICE USE ONLY

PERMIT FEE $ _____ Payment method: _____ Last 4 Digits of Credit Card or Check no.: _____ Receipt no.: _____

Application date: _____ Rec'd by: _____

Building Department
CHECKLIST FOR DOCK PERMITS

PERMIT APPLICATION – The following information must be completed on the permit application:

- For office use only - Permit number and pin number, C# if applicable
- Site address
- Legal description
- Owner's information
- Contractor's information
- Architect/Engineer's information
- Commercial/ Residential
- Size of the dock
- Proposed location
- Valuation
- Notarized Contractor/Homeowner builder signature

PLANS AND DOCUMENTS

- Plans signed and sealed by a licensed Architect/Engineer
- In addition to paper copies, one complete set of plans must be submitted electronically (i.e. on flash drive or disk), for commercial projects.
- Plot plan showing the location of the existing residence and the side and rear setbacks in compliance with the City Ordinance.
- Approval letters from the Army Corps of Engineers, Florida Department of Environmental Protection and the South Florida Water Management District.
- Recorded Notice of Commencement for work valued at $5,000 or more. (NOC must be submitted to permitting prior to scheduling the first inspection.)
- ****If applying for the permit as a homeowner builder, a copy of the recorded warranty deed or property card showing homeowners name from the property appraiser's website must be submitted, along with HOB Affidavit.**
- **Recorded Licensing agreement.** Licensing agreement is only applicable when the dock is installed outside the property line, on City Property, where owner does not have riparian rights. If applicable, staff will contact applicant to initiate the licensing agreement.

NOTES:

- If the proposed dock will extend more than 5' into the canal or waterway, the drawing shall include the width of the surface (bank to bank). In most cases an aerial photo may be used.

This checklist is intended for Building Department use only. Additional documents may be requested at any time during the permitting process. Any exceptions must be approved by a Supervisor.