CITY OF PORT ST. LUCIE
PUBLIC WORKS DEPARTMENT
Residential Driveway Modification Permit Application

January 2024

Per City Ordinance 57.01 "Commercial and Residential Permits will be valid for a period of one year after date of issuance/approval. If no site work has occurred within one year, this Permit is null and void and no fees will be refunded."

D#

Homeowner / Contractor:		Contractor Key #:	
Contact Name:		Phone #:	
Lot(s):	Block:	Section:	Unit:
Address: (*hereinafter referred to as the property.*		Email:	

☐ * Water/Sewer ☐ * Water/Septic ☐ Affordable Housing (involving state, federal, local funds)

* *Applicant understands that it is the Applicant's obligation to confirm the existence of any underground utility facilities.*

Description of Work:

Driveway Modification:	Current Driveway Width:	Ft.	New Driveway Width: Ft.
☐ Replace Culvert Pipe	☐ Replace with Concrete	☐ Replace with Pavers	☐ Repair Current Driveway
☐ Add Headwall / Mitered End	☐ Reuse Pipe		

2nd Driveway Addition:

☐ Add 2nd Driveway or Circular	2nd Driveway Size:		ft. ☐	Concrete ☐	Pavers
☐ Grass ☐	Headwall / Mitered End ☐		Other:		
Distance from LEFT		ft. or RIGHT		ft. property line to proposed new driveway.	

Stakeouts typically take 4-6 weeks after request.

Please do not write below

NOTES*

1) CULVERT PIPE MAY NEED TO BE REPLACED AND/OR BROUGHT UP TO CODE TO MEET ALL CITY REQUIREMENTS.

Required: ☐ Stakeout ☐ Driveway Inspection ☐ Final Inspection

To schedule inspections please call (772) 871-5177 or (772) 344-4222 (TDD deaf and hearing impaired)

* *Note: Driveways on vacant lots must meet the following requirements: Lot must be contiguous to house lot, owned by the same owner, and Recorded Deeds for both lots must be provided to the City's Public Works Department.*

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1. Applicant acknowledges and affirmatively assumes all risks associated with the design and construction of the driveway. Applicant hereby RELEASES and forever discharges the City from any and all liabilities, claims, demands, damages, actions, costs or expenses of any kind or nature arising out of or in any way connected with the design or placement of the utility facilities or the maintenance and repairs which may be required to maintain the City's utility system.

2. Applicant hereby grants to the City, the City's Contractor and its employees, the rights of ingress, egress, and regress on and across the Property for performance of any maintenance, repair or replacement of City utility facilities or related utility work.

3. Applicant shall locate, identify, and mark any and all buried utility facilities, lines, and conflicts, including but not limited to, electric conduits and cables, gas lines and tanks, water lines, sewer lines, septic tanks, drain fields, wells, irrigation, and any and all other installations, improvements, facilities, equipment, or obstacles which may be affected by the Work. Property Owner shall provide the location and information to the City prior to commencement of Work.

4. The work under this Permit shall be constructed in accordance with the laws of the State of Florida.

5. Nothing contained herein shall be deemed or otherwise interpreted as waiving the City's sovereign immunity protections existing under the laws of the State of Florida, or as increasing the limits of liability as set forth in s. 768.28, Florida Statutes. The City's liability in all instances shall be limited to the monetary amounts set forth in s. 768.28, Florida Statutes (as amended).

6. Applicant had an opportunity to consult with counsel prior to executing this Permit Application.

7. This Permit may be recorded in the public records and shall run with and be binding upon the Property.

8. The work shall not alter the material, slope, or finish of a sidewalk that is adjacent to or bisects the driveway per City Code 54.31

9. Driveways cannot extend any closer than six (6) feet to any side lot line, ten (10) feet to any rear lot line adjacent to another lot, or twenty (20) feet adjacent to any canal or waterway per City Code 158.217©(2)(n) and/or the recoded plat of the easement.

10. All sidewalks must be concrete and meet ADA requirements. Any time a sidewalk is being removed; a sidewalk closure request form is required. (See requirements on the link below).

    https://www.cityofpsl.com/Government/Your-City-Government/Departments/Public-Works/Commercial-Residential-Review-Permitting

11. Must protect all City culvert pipes from debris. Contractor may be required to clean all City pipes if not protected during construction.

12. Per City Code 51.04(4)(E) – 80% is the maximum permissible impervious area allowed.

13. Artificial grass is prohibited in the City right of way and all City easements.

By executing this Permit Application, I certify that I am duly authorized to bind the Property and agree by the terms and conditions contained herein. I understand that any violation of the terms and conditions may result in a revocation of this Permit. I agree to be bound by all applicable laws, codes, rules, regulations, and the City's code of ordinances.

Applicant signature: _____Date: _____