



PORT ST. LUCIE
UTILITY SYSTEMS DEPARTMENT
utility.cityofPSL.com

Kevin R. Matyjaszek, Director

**Certification of Construction Completion and Request for
Clearance to Place Permitted Domestic Wastewater
Collection/Transmission System into Operation**

Part I. Instructions

Newly constructed or modified collection/transmission facilities shall not be placed into operation for any purpose other than testing for leaks or testing equipment operation until cleared for operation by PSLUSD.

This form must be completed and submitted with attachments via email to UtilEng@cityofPSL.com for all collection/transmission system projects required to obtain a construction permit in accordance with Chapter 62-604, FAC.

All information shall be typed, and all blanks must be filled.

Attach a single-sheet overall color PDF site plan or sketch showing the size and approximate location of new or altered gravity sewers, pump stations and force mains; showing the approximate location of manholes and isolation valves; and showing how the proposed project ties into the existing or proposed wastewater facilities. Show water mains in blue, fire hydrants in red, sewer mains in green and force mains in brown.

Part II. Project Documentation

1. General Project Information

- A. Name of Project _____
PSLUSD Project # _____
- B. Construction Permit No. _____ Date Permit Was Issued _____
- C. Is the entire project under the collection/transmission system permit substantially complete?
Yes No

**PSLUSD Wastewater Collection/Transmission System Certification of Construction Completion
and Request for Clearance to Place System into Operation**

Project Name _____	Permittee _____
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Part III. Certifications

1. Collection/Transmission System Permittee

I, the undersigned owner or authorized representative* of _____
 certify that the engineer has provided us a copy of the record drawings for this project and if there is not
 already an existing applicable operation and maintenance (O & M) manual, one has been prepared for the
 new or modified facilities. The operation and maintenance manual will be evaluated and updated annually.
 Also, I certify that we have provided a copy of the above-mentioned record drawings to the PSLUSD.

Signed _____ Date _____

Name _____ Title _____

**Attach a letter of authorization*

2. Obligations of the City of Port St Lucie as the Owner of Collection/Transmission System After it is Placed
 into Service

- Operate and maintain the facilities to function as intended, minimize infiltration and inflow, and prevent sanitary sewer overflows;
- Provide uninterrupted service and emergency pumping capability as required by Chapter 62-604, FAC;
- Operate the facilities in accordance with the provisions of Chapter 403 Florida Statutes (FS) and applicable FDEP rules;
- Report any abnormal events, including all sanitary sewer overflows and other unauthorized releases or spoils of wastewater, in accordance with Rule 62-604.550, FAC;
- Promptly notify the FDEP if we sell or legally transfer ownership of the collection/transmission system;
- Take corrective action if infiltration, inflow, or leakage becomes excessive;
- Evaluate and update the emergency response plan (part of the operation and maintenance manual) annually;
- Evaluate the cause of any spills, unauthorized releases, or sanitary sewer overflows and evaluate potential corrective actions;
- For spills, unauthorized releases, or sanitary overflows caused by rain or wet weather, take corrective action to prevent future spills, releases, or overflows, or demonstrate inflow and infiltration for the system are not excessive;
- If this is a satellite collection system, take corrective action to reduce excessive inflow and infiltration that causes or contributes to sanitary sewer overflows in the receiving collection system; and
- Have adequate reserve capacity to accept the flow from this project and provide the necessary treatment and disposal as required by Chapter 403, FS.

Signed: _____ Date: _____

PSLUSD Wastewater Collection/Transmission System Certification of Construction Completion and Request for Clearance to Place System into Operation

Project Name _____	Permittee _____
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3. Professional Engineer Registered in Florida

I, the undersigned professional engineer registered in Florida, certify the following:

- That this project has been constructed in accordance with the construction permit and engineering plans and specifications or that, to the best of my knowledge and belief, any deviations from the construction permit and engineering plans and specifications will not prevent this project from functioning in compliance with Chapter 62-604, FAC;
- That the record drawings for this project are adequate and include substantial deviations from the construction permit and engineering plans and specifications;
- That a copy of the record drawings has been provided to the permittee and to the wastewater treatment facility serving the collection/transmission system (PSLUSD);
- That the O&M manual for this project has been prepared or examined by me, or by an individual(s) under my direct supervision, includes an emergency response plan that addresses cybersecurity, surface water monitoring, and hurricane and severe storm preparedness and response, and that there is reasonable assurance, in my professional judgement, that the facilities, when properly maintained and operated in accordance with this manual, will function as intended; and
- That, to the best of my knowledge and belief, appropriate leakage tests have been performed and the new or modified facilities met the specified requirements.

This certification is based upon on-site observation of construction conducted by me or by a project representative under my direct supervision and upon a review of shop drawings/records, and record drawings performed by me or by a project representative under my direct supervision.

The following is a description and explanation of substantial deviations (i.e., construction deviations greater than 10% from the plans and specifications and any deviations which fall below minimum standards established in Rule 62-604, FAC) from the construction permit and engineering plans and specifications for the substantially completed portion of this project. (Attach additional sheets if necessary.)

PSLUSD Wastewater Collection/Transmission System Certification of Construction Completion and Request for Clearance to Place System into Operation

Project Name _____	Permittee _____
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(Affix Seal)

Signed _____ Date _____

Name _____ FL Registration No. _____

Company Name _____

Address _____

City _____ State _____ Zip _____

Telephone _____ Cell _____

Email _____

Portion of the project for which responsible: _____

(Attach additional certifications if not responsible for complete project)