



FOR INTERNAL USE ONLY	
M# _____	Legal Intake # _____
Credit Bank: _____	

Mobility and Impact Fee Credit Use Authorization Request

Please complete the following three pages when submitting the request to utilize credits. The following items shall be submitted to mifcoordinator@cityofpsl.com:

- ✓ Mobility and Impact Fee Credits Request Agreement (pages 1-2)
- ✓ Request to Apply Mobility and Impact Fee Credits Excel Spreadsheet (page 3)
 - Use separate form (page 3) for each CITY credit allocation type.
- ✓ St. Lucie County Roads Impact Fee Credit Allocation approval (if applicable)
- ✓ St. Lucie County Public Building Impact Fee Credit Allocation approval (if applicable)
- ✓ St. Lucie County School District Education Credit approval or exemption (if applicable)
- ✓ Executed True-Up Agreement
- ✓ Executed Road Impact Fee Agreement
- ✓ Executed Impact Fee Agreements with St. Lucie County
- ✓ Any other applicable exhibits that identify the City or County credit agreement that is the source of the credits, and any document assigning the credits to the Credit Owner.

Complete the following section with the total valuation of impact fee credits that matches the agreement(s):

The CITY recognizes and agrees, as of the effective date of this Authorization¹, based on the attached exhibits, _____ (CREDIT OWNER) has a total valuation of the following mobility and impact fee credits:

- Valuation of City Mobility/Road Impact Fee Credits: \$ _____
- Valuation of City Public Building Impact Fee Credits: \$ _____
- Valuation of City Law Enforcement Impact Fee Credits: \$ _____
- Valuation of City Parks Impact Fee Credits: \$ _____
- Valuation of St. Lucie Co. Public Building Fee Credits: \$ _____
- Valuation of St. Lucie Co. Road Impact Fee Credits: \$ _____

Complete the following section with the total valuation of each request of impact fee credits per application:

The CREDIT OWNER hereby provides notice effective _____ day of _____, _____ (year), to the City of Port St. Lucie, a Florida municipal corporation ("CITY"), that CREDIT OWNER/Builder, as permitted by the Authorization, hereby seeks to allocate the following credits² for the following property(s) as described on page three (CITY ONLY) and the approved St. Lucie County and St. Lucie County School District credit allocations, if applicable.

- City Mobility/Road Impact Fee Credits \$ _____
- City Public Building Impact Fee Credits \$ _____
- City Law Enforcement Impact Fee Credits \$ _____
- City Parks Impact Fee Credits \$ _____
- St. Lucie Co. Road Impact Fee Credits \$ _____
- St. Lucie Co. Public Building Impact Fee Credits \$ _____
- St. Lucie Co. School District Education Credits \$ _____

CREDIT OWNER/BUILDER:

NAME: _____	POINT OF CONTACT: _____
CONTACT # _____	CONTACT # _____
EMAIL: _____	EMAIL: _____

I, (print name) _____, as CREDIT OWNER, do hereby authorize (print name) _____ (AUTHORIZED AGENT) to act as its agent relative to the above referenced mobility and/or impact fee credit request.

_____ Signature of CREDIT OWNER	_____ Title	_____ Date
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STATE OF FLORIDA
COUNTY OF _____

The foregoing instrument was acknowledged before me by means of physical presence or online notarization, this ____ day of _____, 20____, by _____ (name of person acknowledging), who is personally known to me or has produced _____ (type of credentials) as identification.

Seal: _____
Signature of Notary

¹The exhibits attached to this Authorization must contain sufficient information for the CITY to verify that the Applicant is the owner of the mobility or impact fee credit it seeks to use (e.g., identify the CITY or County credit agreement that is the source of the credits, and any document assigning the credits to the CREDIT OWNER).

²This Authorization is a good faith estimate of CITY and CREDIT OWNER as to the amounts of CITY and COUNTY fee credits available to the CREDIT OWNER. It is subject to change and shall be superseded by additional written evidence establishing that a different number of credits is available. The CREDIT OWNER agrees that if the CITY determines such evidence establishes that the credit amount is lower than reflected in this Agreement and CREDIT OWNER has already used credits which exceed the amount held by CREDIT OWNER, CREDIT OWNER will pay directly to the CITY, the difference between the credits utilized and the correct credit amount within thirty (30) days of the City's mobility and impact fee statement notice. If such payment is not made, no further permits will be issued to CREDIT OWNER until an Agreement to Reimburse Overalllocation of Fee Credits is executed.