



CITY OF PORT ST. LUCIE BUILDING DEPARTMENT 2018 Counter Checklist for Dumpster Enclosure Permits

PERMIT APPLICATION – The following sections must be completed on the Permit Application:
<ul style="list-style-type: none"> • Permit number and pin number, C# if applicable - for office use only
<ul style="list-style-type: none"> • Property address
<ul style="list-style-type: none"> • Legal description
<ul style="list-style-type: none"> • Owner’s information
<ul style="list-style-type: none"> • Contractor’s information
<ul style="list-style-type: none"> • Architect/Engineer’s information
<ul style="list-style-type: none"> • Size of concrete pad
<ul style="list-style-type: none"> • Type of material being used for the walls of the enclosure
<ul style="list-style-type: none"> • Footing required, if applicable
<ul style="list-style-type: none"> • Height of walls
<ul style="list-style-type: none"> • If the enclosure requires plumbing or electric, a separate sub-contractor permit will be required for each one.
<ul style="list-style-type: none"> • Valuation
<ul style="list-style-type: none"> • Application date and received by, for office use only
<ul style="list-style-type: none"> • Notarized Contractor/Homeowner builder signature
PLANS AND DOCUMENTS – Provide 2 copies for residential and 4 copies for commercial:
<ul style="list-style-type: none"> • Approved site-plan from Planning and Zoning
<ul style="list-style-type: none"> • Electrical or plumbing sub-contractor permits, if applicable.
<ul style="list-style-type: none"> • Plans
<ul style="list-style-type: none"> • Recorded Notice of Commencement for work valued more than \$2500
NOTES:
<ul style="list-style-type: none"> • Gates/fences on dumpster enclosures are considered part of the dumpster enclosure and does not require a fence permit.
<ul style="list-style-type: none"> • Prior to applying for a Dumpster Enclosure Permit, please check with GIS (addressing) to make sure that a separate permit has been established.
THIS CHECKLIST IS INTENDED FOR BUILDING DEPARTMENT USE ONLY. ADDITIONAL DOCUMENTS MAY BE REQUESTED AT ANYTIME DURING THE PERMITTING PROCESS. ANY EXCEPTIONS MUST BE APPROVED BY A SUPERVISOR.