



CITY OF PORT ST. LUCIE BUILDING DEPARTMENT 2018 Counter Checklist for Electrical Permits (Grinder Pumps)

PERMIT APPLICATION – The following sections must be completed on the Permit Application:
<ul style="list-style-type: none">• Permit number and pin number, C# if applicable - for office use only
<ul style="list-style-type: none">• Property address
<ul style="list-style-type: none">• Legal description
<ul style="list-style-type: none">• Owner's information
<ul style="list-style-type: none">• Contractor's information
<ul style="list-style-type: none">• Commercial/Residential
<ul style="list-style-type: none">• Detailed description of the work being done
<ul style="list-style-type: none">• Site lighting
<ul style="list-style-type: none">• Valuation
<ul style="list-style-type: none">• Application date and received by, for office use only
<ul style="list-style-type: none">• Notarized Contractor/Homeowner builder signature
PLANS AND DOCUMENTS – Provide 2 copies for residential and 4 copies for commercial:
<ul style="list-style-type: none">• Plans/drawings for new electrical work must be submitted and will require Plan Review.
<ul style="list-style-type: none">• Recorded Notice of Commencement for work valued more than \$2500
NOTES:
<ul style="list-style-type: none">• Replacement Electrical Permits are issued over the counter unless the permit is for a commercial project or specified otherwise by Plan Review.
THIS CHECKLIST IS INTENDED FOR BUILDING DEPARTMENT USE ONLY. ADDITIONAL DOCUMENTS MAY BE REQUESTED AT ANYTIME DURING THE PERMITTING PROCESS. ANY EXCEPTIONS MUST BE APPROVED BY A SUPERVISOR.

Updated 7/13/2018 YP